



**Board of Directors – Regular Business Meeting  
425 N. Capital Ave., Idaho Falls, ID 83402  
Wednesday, December 3, 2014 7:30 a.m.**

**Minutes:**

*In Attendance: Board Members: Bob Everhart, Terri Gazdik, Cindy Ozaki, Janet Trujillo and Allan Woolley. IFAD Legal Counsel Mark Fuller, IFAD Administrative Coordinator Jennie Weitzel, and Mayor Rebecca Casper.*

**I. Call to Order:**

Conducted by Chairman Ms. Ozaki, the meeting was called to order at 7:34 am.

**II. Adoption of the Agenda:**

*Action:* Mr. Woolley moved to adopt the Agenda.

*Action:* Ms. Trujillo seconded the motion.

*Result:* All members present voted in the affirmative.

**III. Approval of 11/19/14 Business Meeting Minutes:**

*Action:* Mr. Woolley moved to approve the 11/19/14 Minutes.

*Action:* Ms. Trujillo seconded the motion.

*Result:* All present voted in the affirmative.

**IV. Approval of Payables:**

*Action:* Ms. Gazdik moved to approve the payables.

*Action:* Ms. Trujillo seconded the motion.

*Result:* All present voted in the affirmative.

**V. Reports and Updates:**

**A. Finance Report:** Ms. Gazdik reported that District receipts for the month of October from 2013 to 2014 are up 25% and the District is up 12.5% in total receipts overall for the year. LGIP is at \$3.523 million at the end of November. Ms. Gazdik recommended sharing end of year numbers with media to show growth and upward trend.

**B. Administrative Reports and Updates:** Ms. Weitzel reminded everyone of the holiday party date and time and asked for RSVP's. In addition, she noted a Chamber breakfast event with Jeff Sayer on Dec. 18<sup>th</sup> at 7:30 am. She will forward the specifics via email. Mrs. Weitzel reported that South Fork Inn called to request waiver of late fees and penalties for September due to technical difficulties (computer crash).

*Action:* Mr. Everhart motions to waive the fees this one time, if sufficient documentation to support technical difficulties is shown.

*Action:* Mr. Woolley seconded the motion.

*Result:* All present voted in the affirmative.

**C. Other Reports:** YTT meeting reminder. Ms. Ozaki and Mr. Woolley will attend. YTT is looking for hotel demographic information.

**VI. Calendar and Announcements:**

- A. Upcoming IFAD Meetings/Events:** The next IFAD Board meeting is December 17, 2014. The IFAD Holiday dinner will be December 10<sup>th</sup> at The Republic.
- B. Announcements and Minor Questions:** None offered.

**VII. Public Comment:** None offered.

**VIII. Executive Session:**

*Action:* Chairman Ozaki, pursuant to Idaho Code Section 67-2345 (1)(a), moved to enter into executive session at 7:55 am to consider personnel matters.

*Action:* Ms. Trujillo seconded the motion.

*Result:* All present voted in the affirmative.

**IX. Board members adjourned from the Executive Session at 8:40 am.**

- A. Action:** Mr. Everhart motioned for Mr. Fuller to prepare offer for candidate A for review by Chairman Ozaki and submission to candidate A.  
*Action:* Ms. Gazdik seconded the motion.  
*Result:* All present voted in the affirmative.

- B. Action:** Ms. Trujillo moved to give a Christmas bonus to IFAD Administrative Coordinator Jennie Weitzel.  
*Action:* Mr. Everhart seconded the motion.  
*Result:* All present voted in the affirmative.

**X. Adjournment:**

*Action:* Ms. Gazdik motioned to adjourn the public board meeting.

*Action:* Ms. Trujillo seconded the motion.

*Result:* The public meeting was adjourned at 8:45 am.