

**Board of Directors – Regular Business Meeting**  
**425 N. Capital Ave., Idaho Falls, ID 83402**  
**Wednesday, November 23, 2016, 8:00 a.m.**

**Minutes:**

*In Attendance: Board Members Terri Gazdik, Mike Lehto (by phone), and Mick Ohman. IFAD Legal Counsel Mark Fuller, Administrative Coordinator Jennie Weitzel.*

*Excused: Cindy Ozaki and Allan Woolley.*

**I. Call to Order:**

Conducted by Ms. Gazdik, the meeting was called to order at 8:07 a.m.

**II. Adoption of the Agenda:**

*Action:* Motion made to approve the Agenda.

*Result:* All present voted in the affirmative.

**III. Approval of Payables:**

*Action:* Motion made to approve the payable.

*Result:* All present voted in the affirmative.

**IV. Executive Employee Search Discussion:** Mr. Fuller announced that he had received a draft independent contract for the search and hiring of an Executive Employee. Discussion about position title (Executive Director or Chief Fundraising Officer) ensued. Hourly rates, not to exceed amounts, and invoice payment remittance discussed.

*Action:* Motion made to designate position as Chief Fundraising officer and approve contract as modified.

*Result:* All present voted in the affirmative.

*Discussion:* Job description needs finalized and list of qualifications need submitted to Mr. Fuller as soon as possible.

**V. Public Comment:** Time was made available for public comment. None given.

**VI. Adjournment:**

*Action:* Motion made to adjourn the meeting.

*Result:* The vote was unanimous in the affirmative. Meeting was adjourned at 8:21 a.m.