

Idaho Falls Auditorium District

Board of Directors — Business Meeting
Idaho Falls Library, Room 2
31 October 2011

Minutes

In Attendance: IFAD Board Members: Cindy Ozaki, Bob Everhart, Kris Meek, and Robb Chiles. Jeff Sayer was excused. Legal Counsel: Mark Fuller. Minutes Taker: Rebecca Casper.

- I. Call to Order.** The meeting called to order at 12:09 p.m.
- II. Adoption of the Agenda.**
Mr. Everhart moved to adopt.
Mr. Chiles seconded the motion.
All Board Members present voted in the affirmative.
- III. Approval of the Minutes from Previous Meeting.**
Mr. Everhart moved to accept as written.
Mr. Chiles seconded the motion.
All Board Members present voted in the affirmative.
- IV. Status Report of Bank Account and Short and Long Term Financing.**
Report: Ms. Ozaki stated the need for an account by November 15th when room tax revenues are due. She agreed to discuss the matter with Mr. Sayer to determine the status of this effort and determine if further action is needed.
- V. Discuss Specific Areas of Potential Requests for Architect Updates.**
Subject: Ms. Ozaki asked Board Members for suggestions of additional, update questions that will be sent to the architects who originally submitted bids to the selection

committee for the Event Center project. The intent is to determine if any circumstances have changed enough to merit a reevaluation of any of the original proposals.

Discussion: Mr. Everhart suggested three possible questions: 1) Have there been any changes to firm ownership or partnership?; 2) Have any of the projects they have worked as primary architect for since the original RFQ significantly affected their level of experience in this area of design?; and 3) Have there been any changes in their Idaho Falls presence? Ms. Ozaki suggested an additional question: 4) Have there been any changes in principle contacts or teaming partners for the project? Additional discussion centered on the primary factors in the original selection. Several highly qualified firms were in the original pool. The committee looked at experience with this type of facility, familiarity with public financing, sports venue experience, the inclusion of partnership or experts that strengthened their offer, and a local presence.

Result: Mr. Fuller will send an update questionnaire to all ten of the original architectural firms that originally submitted bids. Mr. Everhart will give the firm that was originally selected a personal phone call to explain the rationale behind the Board's desire to update this information

VI. Discuss General Order of Events and Timeline for Breaking Ground.

Subject: Mr. Chiles asked what other fronts the board could be working on simultaneously.

Discussion: Board members agreed that potential operators could be reviewed, a list of other multi-use facilities in the region could be compiled, financials could be tracked.

VII. Update on Liability and Directors Indemnity Insurance.

Report: Ms. Ozaki wanted to check and see if board members were up-to-date on obtaining this coverage.

VIII. Discuss Website.

Subject: Ms. Ozaki asked board members to determine a direction for the IFAD website.

Discussion: Mr. Chiles pointed out that the current website can still be used, but it was designed to highlight the Event Center during the campaign. If it were to be used by the IFAD, it would likely need to be revised. Mr. Everhart suggested a dual track where two websites might be used—one for the Event Center and one for the IFAD itself.

Result: Ms. Ozaki agreed to check on the various options for designing and maintaining websites and report back at a later meeting.

IX. General Discussion:

-The Board desires to adopt a wait-and-see approach with respect to the Board's self-collection of taxes or use of the State's Tax Commission's services.

-The next IFAD business meeting will be November 14th.

X. Adjournment.

Mr. moved to adjourn.

Mr. seconded the motion.

All Board Members present voted in the affirmative

The Meeting adjourned at 1:35 p.m.