



**Board of Directors – Regular Business Meeting
425 N. Capital Ave., Idaho Falls, ID 83402
Thursday, July 7, 2016, 5:00 p.m.**

Minutes:

In Attendance: Board Members Terri Gazdik, Mike Lehto, Cindy Ozaki, and Allan Woolley, IFAD Legal Counsel Mark Fuller, Administrative Coordinator Jennie Weitzel, Kevin DeKold, Chris Canfield, Reggie Fuller, Kris Meek, and Eric Isom. Excused: Ryan Meikle.

I. Call to Order:

Conducted by Chairman Ozaki, the meeting was called to order at 5:13 p.m.

II. Adoption of the Agenda:

Action: Chairman Ozaki moved to amend the agenda to include Discussion of the Hunden Strategic Partners contract and adopt the amended agenda.

Result: All present voted in the affirmative.

III. Review the recommendation of the selection committee to schedule oral interviews:

Chairman Ozaki reported that more information was needed for clarification and ranking of Construction Managers. All four companies that submitted response to Request for Qualifications will be called for interviews. Interview dates are Wednesday, July 13 between 12-3 p.m. and Thursday, July 14 between 11 a.m. – 2 p.m. A selection committee meeting will then be held on Thursday, July 14th from 2 – 3 p.m. and will precede a board meeting to begin at 5 p.m.

Action: Motion to approve the schedule as detailed above.

Result: All present voted in the affirmative.

IV. Discuss Hunden Strategic Partners contract: Mr. Fuller noted some small concerns with contract language and recommended the board approve the contract after verbiage and timeline is clarified by phone on July 8. Timeline discussed.

Action: Motion to approve contract with confirmed dates, language modifications, and payment schedule as presented.

Result: All present voted in the affirmative.

V. Adjournment:

Action: Motion to adjourn the meeting.

Result: The vote was unanimous in the affirmative. Meeting was adjourned at 5:34 p.m.