

Board of Directors – Regular Business Meeting
425 N. Capital Ave., Idaho Falls, ID 83402
Wednesday, June 22, 2016, 7:00 a.m.

Minutes:

In Attendance: Board Members Terri Gazdik, Ryan Meikle, Cindy Ozaki and Allan Woolley, IFAD Legal Counsel Mark Fuller, Administrative Coordinator Jennie Weitzel, Kevin Bruder (by phone), Kevin DeKold, Jacob Reynolds, Eric Isom and Mike Harvey (arrived at 8 a.m.).

I. Call to Order:

Conducted by Chairman Ozaki, the meeting was called to order at 7:10 a.m.

II. Adoption of the Consent Agenda:

Action: Motion to adopt the Consent Agenda.

Result: All present voted in the affirmative.

III. Feasibility Study: Mr. Woolley presented documents, reviewed questions, and requested Centennial provide a pro forma income statement. Mr. Bruder agreed that Centennial supports conducting a study and will take steps to begin the process.

Action: Motion made for Centennial to commission a feasibility study to be completed by July 22nd and that will be reimbursed at an amount not to exceed \$10,000.

Result: All present voted in the affirmative.

IV. Transient Room Tax RFP Update: The selection committee discussed timeline and review of submissions. An addendum to the RFP will be necessary to establish a study deadline. Chairman Ozaki will get confirmation on deadline date. Ms. Weitzel will email firms the addendum and follow up with a phone call. A meeting was called for next Monday, June 27 at 7 a.m. to hear committee recommendations.

V. Reports and Updates:

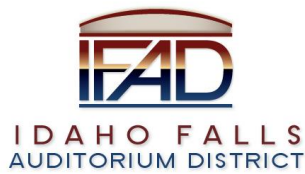
A. Financial Report: Ms. Gazdik distributed and reviewed the financial report.

B. Administrative Report: No report given.

C. FAQ Update: No update given.

D. Other Reports: None given.

VI. Architect Presentation: Mr. DeKold introduced Mike Harvey from Sink Combs Dethlefs. Mr. DeKold spoke to exterior and Mr. Harvey spoke to the interior of the building. Details related to size and scope were discussed. Design timeline schedule discussed. Contract discussed. Chairman Ozaki, Vice Chair Woolley, and Mr. Fuller will attend the pre-submittal conference. Questions are due by 6/24/16 and answers can be discussed at the 6/27/16 meeting. CM/GC



ranking specifics discussed.

Action: Motion for CRSA and SCD to continue working at 2016 hourly rates until contract terms are negotiated.

Results: All present voted in the affirmative.

I. Calendar and Announcements.

A. Upcoming IFAD Meetings/Events: Work session on June 27, 2016 at 7 a.m. to hear selection committee recommendations. Board meeting on July 7, 2016 at 5 p.m. to approve CM/GC short list for interviews. Regularly scheduled meeting on July 13, 2016 at 7 a.m.

B. Announcements and Questions: None given.

II. Public Comment: Time was made available for public comment. None given.

III. Adjournment:

Action: Motion to adjourn the meeting.

Result: The vote was unanimous in the affirmative. Meeting was adjourned at 9:11 a.m.