



**Board of Directors – Regular Business Meeting
425 N. Capital Ave., Idaho Falls, ID 83402
Wednesday, June 8, 2016, 7:00 a.m.**

Minutes:

In Attendance: Board Members Mike Lehto (by phone), Ryan Meikle, and Cindy Ozaki, IFAD Legal Counsel Mark Fuller, Administrative Coordinator Jennie Weitzel, Eric Isom, Kevin DeKold, Mayor Casper and Dana Briggs, City of Idaho Falls. Excused: Terri Gazdik and Allan Woolley

I. Call to Order:

Conducted by Chairman Ozaki, the meeting was called to order at 7:03 a.m.

II. Adoption of the Consent Agenda:

Action: Motion to adopt the Consent Agenda.

Result: All present voted in the affirmative.

III. Laura Lewis MOU: Mr. Fuller distributed copies, reviewed modifications, and recommended the board approve the MOU as drafted. Document language discussed.

Action: Motion to approve the MOU as written, including required immediate payment.

Result: All present voted in the affirmative.

IV. Architectural Update: Four (4) main points in the Architectural Update.

A. Mr. DeKold discussed the core and shell, FFE, and soft cost definitions, details, and comparison numbers. No decisions made.

B. Mr. DeKold expressed importance of determining a Selection Committee.

C. Mr. DeKold spoke about the Construction Manager/General Contractor (CM/GC) schedule and Request For Qualifications (RFQ). Distributed and referenced handout to discuss schedule. Required RFQ Announcement dates discussed. Ms. Weitzel to submit RFQ Announcement to the Post Register and post on the IFAD website. Project cost discussion ensued. Work session will be scheduled for further discussion.

D. Mr. DeKold spoke to the architect schedule and his team's progress. Mr. DeKold proposed drafting a Memorandum of Understanding (MOU) with the help of Mr. Fuller. Contract format comparison ensued. Mandatory pre submittal conference scheduled for June 22nd. Board members are welcome, but all are not required to attend.

V. Feasibility Study Update: Update postponed until the next meeting.

VI. FAQ Discussion: Discussion postponed until next week's meeting.



VII. Reports and Updates:

- A. Financial Report:** No report given.
- B. Administrative Report:** No report given.
- C. Other Reports:** None given.

VIII. Calendar and Announcements.

- A. Upcoming IFAD Meetings/Events:** The next regularly scheduled board meeting will be June 22nd at 7 a.m. Ms. Weitzel will coordinate with Board members to establish a work session next week.
- B. Announcements and Questions:** None given.

IX. Public Comment: Mayor Casper commended the board for their hard work.

X. Executive Session: Chairman Ozaki moved to enter into executive session at 8:34 a.m. to consider personnel matters, Idaho Code Section 67-2345(1)(a). Executive Session was adjourned at 8:38 a.m.

XI. Adjournment:

Action: Motion to adjourn the meeting.

Result: The vote was unanimous in the affirmative. Meeting was adjourned at 8:38 a.m.