



Board of Directors – Regular Business Meeting
425 N. Capital Ave., Idaho Falls, ID 83402
Wednesday, June 7, 2017, 7:00 a.m.

Minutes:

In Attendance: Board Members Terri Gazdik, Mike Lehto, Mick Ohman, and Allan Woolley, IFAD Legal Counsel Mark Fuller. Executive Director Cindy Ozaki, Mike Clements, Blake Davis, Kevin Greene, Kevin Bruder (by phone), Kevin DeKold, John LuBuono, Robert Nitschke, Jill Kirkham, Doug Swanson, Dana Briggs, Mayor Rebecca Casper, Greg Weitzel, and Chip Schwarze.

I. Call to Order

Conducted by Chairman Gazdik, the meeting was called to order at 7:00 a.m.

II. Adoption of the Consent Agenda.

Action: Motion made and seconded to adoption the Consent Agenda.

Result: All present voted in the affirmative.

III. Introduction of new Board Members: Doug Swanson, John LoBuono , Jill Kirkham , and Bob Nitschke introduced themselves with an excerpt of their personal, business and volunteer backgrounds.

IV. Scheduling Training: A discussion was held on the amount of training necessary to bring the incoming board members current with the history and legal aspects of IFAD. Several options were presented. It was agreed to have the first training on Tuesday June 21, 2017.

V. Reports and Updates

A. Board Assignments: Committees and members of those committees were discussed. Cindy Ozaki will meet with board members individually to discuss committees.

B. Executive Director Report:

a. Airbnb: Cindy Ozaki discussed Short Term Rentals and the letters sent out to professionals that connect with STR owners. The City of Idaho Falls sent a letter in the utility bill statements encouraging the STR's to call IFAD. A phone meeting was held with the State of Idaho Tax Commissioner, Jeff Thompson and Cindy Ozaki. The discussion regarded the contract the Commission has with Airbnb stating that they must not only register with the Commission, but also with IFAD. This legislation does not go into effect until January 1, 2018 and calls for the Airbnb's to register with IFAD. The



Commissioners agreed to send Airbnb's a letter urgently encouraging them to contact IFAD, however, they will not share their contact information with IFAD. The Tax Commission does have a copy of our letter to STR owners and are willing to share if others are interested in reading it.

- b. Administrative Coordinator:** Cindy Ozaki informed the Board that the Administrative Coordinator left her resignation letter on Ms. Ozaki's desk on May 29, 2017. The Administrative Coordinator did state that she would work on May 31, 2017, however on that date they were able to get emails moved but the Administrative Coordinator did not perform any other work duties. New emails will be issued to the board members as their current emails had been cancelled by the Administrative Coordinator. Ms. Ozaki also needs information from the incoming board members to order their business cards. Ms. Ozaki did hire temporary assistance until a new Administrative Coordinator can be retained.
- c. Pathways:** Cindy met with Laura Lewis and Kevin Bruder, marketing continues to be implemented.
- d. Office Space:** Cindy Ozaki awaits information on moving the office to the other space being provided.
- e. Hotels:** Three properties are in late payment. One has agreed to be current by June 15, 2017 and one agreed to become current as of today.
- f. River Fest:** Melaleuca requested \$400 towards a booth for the River Fest event. A discussion was held and it was determined that the board is not in favor of renting a booth space at the event.
- g. Financial Report:** The incoming Board was informed that Financials are always a month behind. The most current will be emailed to the Board.
- h. Administrative Report:** No report given.

VI. Calendar and Announcements.

- A. Upcoming IFAD Meetings/Events:** The next IFAD board meeting will be held on June 28, 2017.
- B. Announcements and Questions:** A question was asked about project documents and being able to view the different stages. This will be presented at the training. A request was made to view current Job descriptions of the two paid positions.

VII. Swearing in of new Board Members: The incoming board members were sworn in and oaths signed.

VIII. Touring Events: Cindy Ozaki recommended that the Board tour other event facilities to have a better understanding of how they function, the switch over from one event to the other, and the end goal of the IFAD event center.

IX. Public Comment: None was given.



X. Adjournment:

Action: Motion made and seconded to adjourn the meeting.

Result: The vote was unanimous in the affirmative. Meeting was adjourned at 7.58 a.m.