



Board of Directors – Regular Business Meeting
425 N. Capital Ave., Idaho Falls, ID 83402
Wednesday, May 28, 2014, 7:30 a.m.

Minutes:

In Attendance: Board Members Kris Meek (by phone), Cindy Ozaki, Janet Trujillo and Allan Woolley, IFAD Legal Counsel Mark Fuller, IFAD Administrative Coordinator Jennie Weitzel, Mayor Rebecca Casper and Jeff Neiswanger. Excused: Terri Gazdik.

I. Call to Order:

Conducted by Chairman Ozaki, the meeting was called to order at 7:33am.

II. Adoption of the Agenda:

Action: Ms. Trujillo moved to adopt the Agenda.

Action: Mr. Woolley seconded the motion.

Result: All members present voted in the affirmative.

III. Approval of 5/14/14 Business Meeting Minutes:

Action: Mr. Woolley moved to approve the 5/14/14 Minutes.

Action: Ms. Trujillo seconded the motion.

Result: All present voted in the affirmative.

IV. Approval of Payables:

Action: Ms. Trujillo moved to approve the payables.

Action: Mr. Woolley seconded the motion.

Result: All present voted in the affirmative.

Discussion: Ms. Ozaki updated members on financials and distributed the current balance sheet. She noted that the District is ahead about 20% in receipts this month from last year and the LGIP account is currently at \$2.5 million. She hopes to have Mr. Goodworth, GHG, attend the next meeting to discuss audit results.

V. CMGC Implementation Update: Ms. Ozaki will attend the next CMGC rules process committee meeting on Monday in Pocatello. Ms. Trujillo suggested if there is a debatable question the committee should make it a rule.

VI. Shady Rest Campground Concern: Ms. Weitzel explained to the board that Shady Rest Campground continues to submit late payments approximately every other month. She noted that one month's late fee has been paid but two are still outstanding. The board recognizes that the entity is small but still agrees that the penalty should be implemented to be consistent. Mr. Fuller suggested to add the penalty but doesn't feel enforcing it is worth the legal fees at this time. He mentioned that IFAD prefers not to charge penalties and late fees but rather encourage compliance.



VII. Reports and Updates:

A. Administrative Reports and Updates: Ms. Weitzel noted the next IFAD Board Meeting is June 11 and she will be on vacation and out of the office from June 12-June 23.

B. Other Reports: Ms. Ozaki met with the President of McAlvain Construction, Boise and he wondered if McAlvain would be considered a local contractor. Ms. Ozaki discussed establishing the definition of 'local contractor' as a board or in committee and suggested that IFAD would like to use local contractor and workman as much as possible although recognizing that IFAD may not be able to get all the required expertise from Idaho Falls. Mr. Meek remembered discussing a rubric to give points to qualified local contractors.

VIII. Calendar and Announcements: Next IFAD Board of Director's meeting is June 11, 2014. Mr. Fuller requests that an Executive Session under Idaho Code Section 67-2745(i)(c) be included on the agenda for the next meeting to review the Donation Agreement being negotiated with Pioneer Front Properties, LLC to acquire an interest in real property not owned by another public agency. Mr. Meek is moving from city limits effective Thursday, May 29th. His replacement will need to be appointed within thirty (30) days.

IX. Public Comment: Time was made available for public comment. None given.

X. Adjournment:

Action: Ms. Trujillo moved to adjourn the meeting.

Action: Mr. Woolley seconded the motion.

Result: The vote was unanimous in the affirmative. Meeting was adjourned at 8:33 am.