



**IDAHO FALLS  
AUDITORIUM DISTRICT**

**Board of Directors Business Meeting  
425 N. Capital Ave., Idaho Falls, ID 83402  
Friday, August 31, 2018, 7:00 a.m.**

**Location: The large conference room in Offices of Fuller & Beck  
410 Memorial Drive  
Suite 201, Idaho Falls, Idaho 83402**

**Attendance: Chairman Terri Gazdik, Board Members Doug Swanson, Jill Kirkham, Bob Nitschke, John LoBuono, Executive Director Chip Scott, IFAD Legal Counsel Mark Fuller, Mike Clements, Blake Davis, Kevin Greene, Kevin Dekold, Chad Hammond (IEP), Marc Basham (Post Register), Steve Vucovich (Apple), Tana Barney (Ball Ventures), Kevin Bruder, Centennial Management**

Minutes

- I. Call to order 7:00 am
- II. Action Item - Adoption of consent agenda
  - A. Motion to accept consent agenda made by Kirkham. Seconded by LoBuono. Motion passed.
  - B. Approval of IFAD Payables and Financials. Motion made by Jill Kirkham. Seconded by John Loboano. Motion passed.
- III. No public comment.
- IV. Discussion item – Roads & Bridges Construction – Tana Barney  
Tana shared with the Board the updated schedule and costs for the infrastructure work starting soon for the extension of Event Center Drive and the placement of canal bridges. She announced that HK contractors won the bid for this work and that they will begin work in September with a winter stoppage in December. They will pick back up in the Spring and plan to complete this phase Summer of 2019. She shared that the City of Idaho Falls had requested some additional work be completed at the junction of Event Center Drive and Pioneer road. It has been included in the plans.
- V. Discussion item – Cost & Schedule Requirement – Bob Nitschke - Nitschke asked what the cost and schedule requirements for the project were. It appears to him that the project has neither. The unwritten plan seems to be building the proposed 60% design



facility no matter how much it costs or how long it takes. While this is a strategy, he does not feel that it is appropriate.

- VI. Discussion – Status of I.E. Productions Contract – Mr. Nitschke asked about the status of I. E. Productions contract and their scope of work. Chad Hammond of I. E. Productions told the Board that they were working on several fronts, meeting one on one with Board members and staff and developing a long range plan for organization communication. They have also met with Pathway Associates to begin developing marketing materials for the upcoming fundraising campaign.
- VII. Action Item – Revised Dates for Executive Director Deliverables – Bob Nitschke - Nitschke asked what are the revised completion dates for the five plans that were specified in the employment contract: Program Management Plan, Document Control Plan, Risk Management Plan, Communication Plan, and Long-Term Strategic Plan.
- VIII. Action Item – Event Center Kick-Off Event – Executive Director Scott shared information relating to a proposed kick-off event that would correspond with roads and bridges work and with the start of the fundraising campaign. It will include money for a public music performance, a VIP event for potential donors and a blast off of the roads and bridges. He said he was working with Snake River Landing and Tana Barney on the timing and would have more information at the next meeting. A motion was made by John Lobuono to approve the expenditure. Seconded by Doug Swanson. Motion approved.
- IX. Action Item – CSL Follow Up – A 2<sup>nd</sup> draft of the feasibility study was presented to the Board for comment and direction. Board member Nitschke shared his displeasure with the study and CSL's performance to date. He felt they had used a standard template for our study and that it lacked some of the statistical analyses and scenarios the contract specified. The Board asked Executive Director Chip Scott and legal counsel Mark Fuller to communicate to CSL the areas of the Study that needed correction and to identify items per the contract that were missing. Mr. Nitschke reiterated the need for CSL to provide what was contracted before final payments are made.
- X. A. Discussion - Executive Director Report – no report  
B. Discussion - Legal Report - no report
- XI. Discussion - Calendar and announcements  
A. Next Meeting Tuesday, September 11, 2018 at 7am.
- XII. Discussion Item: Executive Session – Idaho Code 74-206(1) (d)
- XIII. Adjournment of public session at 9:22am.