

**Board of Directors – Regular Business Meeting
425 N. Capital Ave., Idaho Falls, ID 83402
Wednesday, 9 August 2017, 7:00 a.m.**

Minutes:

In Attendance: Chairman Terri Gazdik, Board Members Jill Kirkham, Bob Nitschke, John LoBuono., Executive Director Cindy Ozaki, Administrative Coordinator Jo Nelson, IFAD Legal Counsel Mark Fuller, Mike Clements, Blake Davis, Kevin Greene, Kevin Dekold, Greg Wray, Eric Isom

I. Call to Order

Conducted by Chairman Gazdik, the meeting was called to order at 7:01 a.m.

II. Adoption of the Consent Agenda.

Action: Motion made to amend the July 26 minutes before approval of minutes at next board meeting. Motion based on comments from board members.

Result: All present voted in the affirmative.

Action: Motion made to approve payables and financials

Result: All present voted in the affirmative.

Action: Mr. Nitschke made a motion to add items to the agenda; business cards, meeting location, project cost increase, personnel concerns, legal report and document control. A discussion was held on the appropriate time to amend the agenda. Legal counsel was given.

Result: The decision was made to add the items that were appropriate for this meeting's agenda, personnel concerns will be addressed in executive session at the next scheduled board meeting.

III. Explanation of Public Comment procedures

Legal counsel was given on the appropriate procedures of receiving public comment.

Action: Motion made to move public comment to the beginning of the meeting allowing a specific time allotment of 3 minutes per presenter.

Result: All present voted in the affirmative.

IV. Discussion of Policy VII: Short Term Rental Tax Collection and Arrearages Policy

Legal counsel was given clarifying the arrearages policy.

Action: Motion was made to leave the policy and practice procedures as previously adopted but including a statement that 'IFAD will consider a onetime waiver of penalties and interest'.

Result: All present voted in the affirmative.

V. Discussion of GIVENT Membership

Ms. Ozaki gave an update on the procedures of GIVENT and expressed that she finds that the organization would be beneficial to IFAD.

Action: Motion was made to assign this matter to the public relations subcommittees.

Result: No second was made and motion failed.

A discussion was held that John LoBuono will attend one GIVENT meeting to assess the value and report back to the Board. Mr. LoBuono agreed.

VI. Reports and Updates

A. Executive Director Report

1. PCAD - Board is invited to meet with the Pocatello Chubbuck Auditorium District board to discuss their construction process. Board agreed and a date and time will be set.
2. Pathways – Initial contacts and interviews were made.
3. Timeline and Sequencing – Ms. Ozaki is establishing this to track the project scheduling
4. Document Control System – Ms. Ozaki met with Bob Nitschke and initiated a way to create this system. Mr. Nitschke would like a plan to develop a document control system.
5. Greater Boise Auditorium District Grand Opening Gala – Ms. Ozaki and Ms. Gazdik were able to attend and meet with the board members and staff of that GBAD.
6. Office move – Building reconstruction and new lease were discussed. A suggestion was made to consider the new contract after the board’s review of the negotiated contract and all agreed. Business cards will be ordered after a lease is agreed upon. Various options for conference room space will be considered.
7. Messaging with Short Term Rental – Ms. Ozaki commented on the IFAD staff reaching out to the Short Term Rentals informing them of the taxes owed.

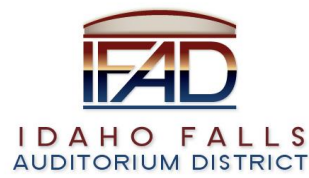
B. Administrative Report – Administrator will provide Short Term Rental statistics at the next meeting. Mr. Nitschke would like to develop a plan to capture all STR income and use the statistics to determine the effectiveness of the plan. It was noted per legislation, all STR companies will have to work with IFAD beginning January 1, 2018.

C. Legal Report – District Counsel will provide a legal report as part of the agenda in all subsequent board meetings.

VII. Calendar and Announcements

A. Upcoming IFAD meeting/events - Next meeting is on August 23 at 7:00 am

B. Announcements and Minor Questions – No comments were made



C. Public Comment

Greg Wray commented on IFAD using a project plan to track IFAD's progress.
Blake Davis commented on assisting with providing project documents.
Kevin Dekold commented that the design has not changed since 2012 and that inflation and cost escalation is the reason for estimated cost increase.

D. Adjournment:

Action: Motion made and seconded to adjourn the meeting.

Result: The vote was unanimous in the affirmative. Meeting was adjourned at 8:42 a.m.