



**Board of Directors – Regular Business Meeting
425 N. Capital Ave., Idaho Falls, ID 83402
Wednesday, December 17, 2014 7:30 a.m.**

Minutes:

In Attendance: Board Members: Bob Everhart, Terri Gazdik, Cindy Ozaki, and Allan Woolley. IFAD Legal Counsel Mark Fuller and IFAD Administrative Coordinator Jennie Weitzel. Excused: Janet Trujillo.

I. Call to Order:

Conducted by Chairman Ms. Ozaki, the meeting was called to order at 7:45 am.

II. Adoption of the Agenda:

Action: Mr. Everhart moved to adopt the Agenda with the amendment of removing the Executive Session.

Action: Ms. Gazdik seconded the motion.

Result: All members present voted in the affirmative.

III. Approval of 12/3/14 Business Meeting Minutes:

Action: Mr. Woolley moved to approve the 12/03/14 Minutes.

Action: Mr. Everhart seconded the motion.

Result: All present voted in the affirmative.

IV. Approval of Payables:

Action: Mr. Everhart moved to approve the payables.

Action: Mr. Woolley seconded the motion.

Result: All present voted in the affirmative.

V. Reports and Updates:

A. Finance Report: No report given. October report was given last meeting and November data has not all been submitted. Ms. Gazdik will prepare the 2015 budget after receiving the yearend financial statements. Ms. Ozaki noted that Rudd and Company will do the audit for the District again this year for the same price as last year and is sending her a letter of engagement. Ms. Weitzel is sending hotel contact information to Scott Bond at Rudd to get started. Mr. Everhart questioned if the audit was required every year. Mr. Fuller verified that it was required to file a copy with the state every year.

Action: Ms. Gazdik motioned for Chairman Ozaki to sign the engagement letter for the audit.

Action: Mr. Woolley seconded the motion.

Result: All present voted in the affirmative.

B. Administrative Reports and Updates: Ms. Weitzel thanked the board for her Christmas bonus. She asked for approval for the 2015 calendar meeting dates.

Action: Mr. Everhart motioned to approve the 2015 Board meeting dates as presented.

Action: Mr. Woolley seconded the motion.

Result: All present voted in the affirmative.

C. Other Reports: The final contract and confidentiality agreement for the Executive Director has been accepted and signed by the successful candidate, subject to board approval. The only amendment was an increase in personal leave days and leniency in unpaid personal time off.

Action: Mr. Everhart motioned to approve the final offer as presented to and accepted by the Executive Director candidate.

Action: Ms. Gazdik seconded the motion.

Result: All present voted in the affirmative.

Action: Ms. Gazdik motioned to authorize the purchase of a new laptop up to \$1,000 for the Executive Director.

Action: Mr. Woolley seconded the motion.

Result: All present voted in the affirmative.

VI. Calendar and Announcements:

A. Upcoming IFAD Meetings/Events: The next IFAD Board meeting is January 14, 2014. The Chamber breakfast with Jeff Sayer is December 18, 2014.

B. Announcements and Minor Questions: Mr. Everhart suggested the board discuss, regularly, the problems that the District faces and possible solutions. Ms. Ozaki and the board will receive a weekly Executive Director reports. Mr. Fuller suggested any discussion items may be added to the agenda prior to posting. The agenda can also be amended at meeting time, if discussion items arise after posting.

VII. Public Comment: None offered.

VIII. Adjournment:

Action: Mr. Everhart motioned to adjourn the public board meeting.

Action: Ms. Gazdik seconded the motion.

Result: The public meeting was adjourned at 8:09 am.