



**Board of Directors – Regular Business Meeting
425 N. Capital Ave., Idaho Falls, ID 83402
Wednesday, December 14, 2016, 7:00 a.m.**

Minutes:

In Attendance: Board Members Terri Gazdik, Mike Lehto, Mick Ohman, Cindy Ozaki, and Allan Woolley. IFAD Legal Counsel Mark Fuller, Administrative Coordinator Jennie Weitzel, Dana Briggs, Eric Isom, Blake Davis, and Mike Clements.

I. Call to Order

Conducted by Chairman Ozaki, the meeting was called to order at 7:04 a.m.

II. Adoption of the Consent Agenda.

Action: Motion made to approve the Consent Agenda.

Result: All present voted in the affirmative.

III. Old Business: Chairman Ozaki distributed the Idaho Tourism handouts and Adventure Magazine and spoke briefly to YTT and the upcoming solar eclipse. She also noted that the Final Hunden Report was received and a copy was emailed to all members.

Chairman Ozaki updated the board that Airbnb will begin collecting taxes for the State and for GBAD (Greater Boise Auditorium District) but will not collect IFAD's because the State Tax Commission does not collect the District tax as it does for GBAD. The cost to have the State do collections for the District were cost prohibitive. Ms. Ozaki has spoken with Representative Trujillo and had Mr. Fuller get a copy of the State's contract with Airbnb. If no arrangement can be made with the State, IFAD will try to contract directly with Airbnb. Mr. Fuller also noted that a letter had been sent to the City of Idaho Falls regarding the operating of camping/lodging facilities on public property during special events noting they are required to pay the District tax.

IV. Reports and Updates

A. Building Committee Update: No report given. Chairman Ozaki noted that Event Center Drive had been started and thanked Mr. Isom. Chairman Ozaki also noted that Kevin Greene had called to notify the District that 500 sq. ft. of stored decking will need to be removed from the current location. Other locations discussed.

Action: Motion made to pay for storage, if no free space is found prior to the next meeting.

Result: All present voted in the affirmative.

B. Fundraiser Search Committee Update: Ms. Gazdik introduced Tara Gartrell, Human Resource person contracted to hire for IFAD's open position. Discussion on her qualifications ensued. Ms. Gazdik spoke to the Fundraising Position. Ms. Gartrell suggested the title of Chief Development Officer. The Chairman spoke to all tasks performed as a board member and the inability of the Chairman to continue to execute those tasks. The need for both a contracted Chief Fundraising Officer and a salaried Executive Director was determined to be necessary.
Action: Motion made for Ms. Gartrell to advertise for both positions during the first week of January.
Result: All present voted in the affirmative.

C. Administrative Report: Mr. Lehto was excused from the meeting at this time.

Ms. Weitzel updated the board on the status of hotel receipts, noting aside from one small late fee, all establishments have been brought current. Mr. Fuller reported on specific amounts and fees finally collected.

Ms. Weitzel distributed a draft copy of the website history and requested permission to post if not further revisions were necessary. In addition, approval was requested for WebImpakt to update website to be more mobile friendly for a onetime fee of \$175.00.

Action: Motion made to approve WebImpakt to update website for \$175.00.

Result: All present voted in the affirmative.

Ms. Weitzel will email her holiday days off to board members and also Holiday Dinner date options. The conference phone has been purchased and set up by IdeaCom.

V. Calendar and Announcements.

- A. Upcoming IFAD Meetings/Events:** The next IFAD meeting will be held on January 11, 2017. Chamber Legislative Preview meeting on Thursday, December 15th from 7 -9:00 a.m. at the EITC Health building. Business After Hours is Thursday, December 15th from 5-7 p.m.
- B. Announcements and Questions:** Ms. Gazdik distributed but did not discuss the October Financials as they were not on the Agenda.

VI. Public Comment: Time offered for public comment. None given.

VII. Executive Session to deliberate regarding labor negotiations or acquisition of real property [Idaho Code § 67-2345(1)(c)]: entered at 7:52, adjourned at 8:27 a.m. Upon entering back into Regular Session a brief discussion regarding the potential need to relocate offices. No decisions made.

VIII. Adjournment:

Action: Motion made to adjourn the meeting.

Result: The vote was unanimous in the affirmative. Meeting was adjourned at 8:35 a.m.