

**Board of Directors – Regular Business Meeting  
425 N. Capital Ave., Idaho Falls, ID 83402  
Wednesday, November 13, 2013, 7:30 a.m.**

**Minutes:**

*In Attendance: Board Members Terri Gazdik, Kris Meek, Cindy Ozaki and Janet Trujillo, IFAD Legal Counsel Mark Fuller, IFAD Administrative Coordinator Jennie Weitzel, Architect Kevin DeKold, Rebecca Casper, Bob Everhart and Brad McKinsey. Excused: Robb Chiles.*

**I. Call to Order:**

Conducted by Chairman Ozaki, the meeting was called to order at 7:37am.

**II. Adoption of the Agenda:**

*Action:* Mr. Meek moved to adopt the Agenda.

*Action:* Ms. Trujillo seconded the motion.

*Result:* All members present voted in the affirmative.

**III. Approval of 10/23/13 Business Meeting Minutes:**

*Action:* Ms. Trujillo moved to approve the 10/23/13 Minutes.

*Action:* Mr. Meek seconded the motion.

*Result:* All present voted in the affirmative.

**IV. Approval of Payables:**

*Action:* Mr. Meek moved to approve the payables with the travel reimbursement modification.

*Action:* Ms. Trujillo seconded the motion.

*Result:* All present voted in the affirmative.

*Discussion:* The state travel reimbursement rate was increased on July 1, 2012 to \$0.55.5/ mile.

**V. Reports and Updates:**

**A. Architectural Report:** Mr. DeKold reported, briefly, on FF&E polices. Design and procurement fees are included in budget and should be included in operator contract. AGC, CMGC, and CM Multi-Prime and Design Build discussion ensued. No action was taken.

**B. Website Update:** Ms. Weitzel reported on and presented the website in its current state. The board asked that the History page be shared via Google Docs for review.

**C. Budget Committee Report:** Ms. Gazdik handed out balance sheet statements and a YTD (Year to Date) profit and loss comparison statement. The statements show IFAD 3% ahead in tax collection for the year. The LGIP application process is complete and an account is established. Ms. Gazdik verified that the FDIC amount of \$250,000 was to remain in the District checking account and the remaining balance to be transferred to the LGIP fund.

**D. Administrative Reports and Updates:** Ms. Weitzel presented Open Meeting and Power Point presentation from the Open Meeting Law Seminar held in Blackfoot on 10/16/13.

**E. Other Reports:** None given.

**VI. Calendar and Announcements.**

- A. Upcoming IFAD Meetings/Events:** The meeting scheduled for November 27<sup>th</sup> at 7:30am is cancelled. The last two meetings of the year will be held on December 4, 2013 and December 18, 2013. The holiday get-together will be held December 4<sup>th</sup> at 6:15pm – location to be determined.
- B. Announcements and Questions.** Board will be seeking applicants to fill possible board vacancies. Appointments would be made to serve until May 2015 election. It was noted that there is room for ex officio members.

**VII. Public Comment:** Time was made available for public comment. None given.

**VIII. Adjournment:**

*Action:* Ms. Gazdik moved to adjourn the meeting.

*Action:* Mr. Meek seconded the motion.

*Result:* The vote was unanimous in the affirmative. Meeting was adjourned at 8:46 am.