

**Board of Directors – Regular Business Meeting**  
**425 N. Capital Ave., Idaho Falls, ID 83402**  
**Wednesday, July 9, 2014, 7:30 a.m.**

**Minutes:**

*In Attendance: Board Members: Terri Gazdik, Cindy Ozaki, Janet Trujillo and Allan Woolley, IFAD Legal Counsel Mark Fuller, IFAD Administrative Coordinator Jennie Weitzel, Architect Kevin DeKold, Mayor Rebecca Casper, Bryan Clark from the Post Register and Bob Everhart.*

**I. Call to Order:**

Conducted by Chairman Ozaki, the meeting was called to order at 7:36 am.

**II. Adoption of the Agenda:**

*Action:* Mr. Woolley moved to adopt the Agenda.

*Action:* Ms. Trujillo seconded the motion.

*Result:* All members present voted in the affirmative.

**III. Approval of 6/25/14 Business Meeting Minutes:**

*Action:* Ms. Trujillo moved to approve the 6/25/14 Minutes with the note that she had reservations about the timing of the Executive Director position.

*Action:* Ms. Gazdik seconded the motion.

*Result:* All present voted in the affirmative.

**IV. Approval of Payables:**

*Action:* Mr. Woolley moved to approve the payables.

*Action:* Ms. Trujillo seconded the motion.

*Result:* All present voted in the affirmative.

- V. Discussion of road and site concerns; Horrocks proposal:** Ms. Ozaki distributed a project facilitation proposal from Horrocks Engineers and noted that there have been some changes since the proposal was drafted. Ms. Ozaki received an email that morning from Clint Boyle who had met with Mr. Kenny Roberts, City Surveyor, the previous Friday where they discussed the setbacks on the NGS survey monument/HARN point site. Mr. Roberts informed Mr. Boyle that there was a newly appointed Idaho USGS Geodetic Representative and that person will make all the determinations regarding the HARN point/monument. Horrocks is trying to find out who the representative is so that they are able to coordinate with them. It was indicated that the monument should not be disturbed but Mr. Boyle was unsure of what that means in regards to setbacks. Mr. Fuller recommends approval of project facilitation but does not see a breakdown of fees. Ms. Ozaki was concerned that the proposal may be changed based on the USGS representative doing some of the work listed (Task VII: B: 2 & 3) instead of Horrocks. Mr. Fuller agreed with Ms. Ozaki and the board will wait on the proposal.

Ms. Ozaki noted that she will now be included in all future ITD meetings regarding the Sunnyside Road Access Plan. She will meet with the City prior to the State meeting in August.

## **VI. Reports and Updates:**

**A. Finance Report:** Ms. Gazdik distributed a balance sheet, profit and loss statement, LGIP statement and a reconciliation summary from GHG. She noted that the District is up 20% over last year in net income but, for the first time, receipts for May are below the projected budget amount.

**B. Executive Director Update:** Ms. Gazdik noted the job position was posted on July 2 on craigslist, the Idaho Job Service and the Post Register. The Post Register is running four times and the last posting will be on Sunday, July 13. She mentioned one individual called Cooper Norman looking for more information regarding the job and she is unsure why or how they got ahold of her there. Ms. Weitzel noted that nine (9) applications had been received via email. Ms. Gazdik suggested that Ms. Weitzel hold all applications until the deadline and then the committee will review candidates.

**C. Board Succession:** The Board is still looking for a successor for the open board seat. Mr. Neiswanger and Mr. Potter are both still interested and the current board members will attempt to meet with and get to know them. Other names are always welcome and a list should be established for the future.

**D. Administrative Reports and Updates:** Ms. Weitzel received nine (9) applications for the Executive Director position and is replying to each applicant that their resume has been received and that the formal review of applications will begin on July 15<sup>th</sup>. Ms. Weitzel noted that tax payments for ShadyRest and Yellowstone are still outstanding for May. And, Ms. Weitzel reminded board members of the Grow Idaho Falls Investor breakfast being held on July 24<sup>th</sup>.

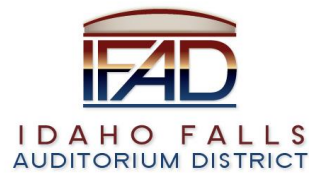
Mr. Fuller received a call from Mr. Greg Van Steenkiste, owner of the Snake River RV Park. Mr. Van Steenkiste expressed concern with overnight parking being allowed in the Wal-Mart parking lot and the effect on IFAD and Snake River RV Park revenue. Mr. Fuller directed him to the current City officials for enforcement or to see if there is an ordinance. Mayor Casper was present at the meeting and noted that the City will respond to Mr. Van Steenkiste.

**E. Other Reports:** Ms. Ozaki noted that the next meeting for the Public Works Contractor Licensing will be on Thursday, July 10 at 9:30 to change the type 4 subcategories for the contractors which will affect the CMGC legislation rules. Mr. DeKold will arrange to attend. Ms. Ozaki noted that mailing envelopes will need to be reordered soon and she would like to get notecards at the same time. Mr. Fuller mentioned that his office still had a full box of envelopes from when they sent the tax bills.

## **VII. Calendar and Announcements:**

**A. Upcoming IFAD Meetings/Events:** Next IFAD Board of Director's meeting is July 23, 2014. The Chamber events were noted and Ms. Weitzel will send out locations for those events later today.

**B. Announcements and Minor Questions:** None given.



- VIII. Public Comment:** Time was made available for public comment. None given.
- IX. Executive Session:** Cancelled until further information is received from Horrocks.
- X. Adjournment:**  
*Action:* Ms. Gazdik motioned to adjourn the meeting.  
*Action:* Mr. Woolley seconded the motion.  
*Result:* Meeting was adjourned at 9:03 am.

