

**Idaho Falls Auditorium District
Board of Directors Meeting
Public Library Room 2
June 20, 2011**

Attendance: Robb Chiles, Kris Meek, Cindy Ozaki, Jeff Sayer, (Bob Everhart absent). Special Guests included Gary Horton (Ameritel Inn), Lisa Chase (minute taker) and Emma Breyse (Post Register).

Meeting called to order at 12:16 p.m.

SUBJECT: Approval of June 15, 2011 Minutes
DISCUSSION: Robb Chiles motioned to approve minutes as written. Kris Meek seconded.
Cindy Ozaki In favor Jeff Sayer In favor Bob Everhart Absent Robb Chiles In favor Kris Meek In favor
CONCLUSION / DECISION: For Information Only

SUBJECT : Financial Report
DISCUSSION: No financial report at this time.
CONCLUSION / DECISION: For Information Only

SUBJECT: Operational Report
DISCUSSION: Robb updated the group in regards to the RFQ's going out to area law firms. All were sent out on Friday June 17 th with the exception of Fuller and Carr which went out before the Board Meeting on this date, June 20, 2011. Kris Meek reported that the Treasurer's surety bond has been filed. Jeff introduced an initial copy of a job description for an Executive Director. A digital version will be distributed to the group for suggestions/comments. Lisa to compile feedback and Jeff to reintroduce at a later date.
CONCLUSION/DECISION: Jeff and Lisa to work on Executive Director job description

SUBJECT: Sales and Marketing
No official report this meeting.
CONCLUSION / DECISION: For Information Only.

SUBJECT: Action Items
DISCUSSION: Kris Meek motioned to approve expenses incurred by Jeff Sayer and Novayx Group in relation to Idaho Falls Auditorium District administrative needs. Robb Chiles seconded.

Cindy Ozaki In favor
Jeff Sayer In favor
Bob Everhart Absent
Robb Chiles In favor
Kris Meek In favor

Jeff Sayer motioned to postpone discussion of hiring a temporary 1099 support person until a meeting with Bank of Idaho can take place to discuss financing options. Kris Meek seconded.

Cindy Ozaki In favor
Jeff Sayer In favor
Bob Everhart Absent
Robb Chiles In favor
Kris Meek In favor

Jeff Sayer motioned to adjourn. Kris Meek seconded.

Cindy Ozaki In favor
Jeff Sayer In favor
Bob Everhart Absent
Robb Chiles In favor
Kris Meek In favor

Additional Action Items: Jeff to contact Park Price and report back at meeting on June 29, 2011.

Meeting adjourned at 1:13 p.m.