



Board of Directors – Regular Business Meeting
425 N. Capital Ave., Idaho Falls, ID 83402
Wednesday, June 10, 2015, 7:30 a.m.

Minutes:

In Attendance: Board Members Bob Everhart, Terri Gazdik, Cindy Ozaki, and Allan Woolley. IFAD Legal Counsel Mark Fuller, Executive Director Dave Lane, Administrative Coordinator Jennie Weitzel. Excused: Janet Trujillo

I. Call to Order:

Conducted by Chairman Ozaki, the meeting was called to order at 7:33am.

II. Adoption of the Agenda:

Action: Mr. Everhart moved to adopt the Agenda.

Action: Mr. Woolley seconded the motion.

Result: All present voted in the affirmative.

III. Election Results and Oath of Office: Chairman Ozaki informed the board that Mr. Ryan Meikle won the board seat but was unable to attend today's meeting and therefore unable to receive his Oath of Office. Mr. Fuller distributed the certified election results to the board and provided Mr. Everhart and Mr. Woolley with an oath of office, which was read, signed, and returned to Mr. Fuller. Mr. Fuller then presented Mr. Everhart and Mr. Woolley each with a certificate of appointment which they are able to retain. Ms. Trujillo continues to serve until Mr. Meikle is sworn but for a period not to exceed 60 days after the election. Mr. Fuller verified Mr. Everhart and Mr. Woolley did not receive nor spend any funds towards their election and both agreed. Mr. Fuller requested that Ms. Weitzel add the Election Oath for Mr. Meikle as an agenda item for the next meeting.

IV. Approval of 5/13/15 Business Meeting Minutes:

Action: Mr. Everhart moved to approve the 5/13/15 Minutes.

Action: Ms. Gazdik seconded the motion.

Result: All present voted in the affirmative.

V. Approval of Payables:

Action: Mr. Everhart moved to accept the payables as presented.

Action: Mr. Woolley seconded the motion.

Result: All present voted in the affirmative.

VI. Motel 6 – Snake River late return dispute: Ms. Weitzel informed the board that Motel 6 – Snake River filed their April tax return on May's form and is claiming to have received their April tax return form late. There is no way to verify whether or not Motel 6 – Snake River did or did not receive the April tax form. Discussion ensued. Ms. Ozaki verified with Ms. Weitzel that



there is a blank form on the District website. Ms. Gazdik recommended sending all forms for the year once at the beginning of the year to avoid the issue of non-receipt of tax bills. Late fees and penalties would require an extra/additional form be sent, when necessary. Mr. Fuller reminded Ms. Weitzel to inform him of new ownership so new owner packets with filing directions can be mailed.

Action: Mr. Everhart motioned to waive the penalty for Motel 6 – Snake River this time due to new ownership and include a letter of explanation noting that returns are due on the 20th and blank forms are located on the District website.

Action: Ms. Gazdik seconded the motion.

Result: All present voted in the affirmative.

In addition, Ms. Weitzel reported that IFAD received a check from ShadyRest Campground for past due amounts and partial documentation. Mr. Fuller requested remaining documentation from ShadyRest Campground.

Ms. Weitzel also reported that three hotels remitted late April returns. She noted that the letter to Idaho Falls hoteliers explaining the Pocatello USPS change was mailed on May 20, 2015. Only one hotel from Idaho Falls was late. The other late returns were received from Washington State address. Chairman Ozaki requested that Ms. Weitzel check to see if any post offices were closed in the area and then assess late fees accordingly. All local hoteliers have been made aware of the change and the grace period will not be granted for any May and future returns postmarked after the 20th.

Lastly, Ms. Weitzel informed the board that Best Western Driftwood Inn was double refunded and she will send a letter requesting refund be made to IFAD.

VII. Reports and Updates:

A. Financial Report: Ms. Gazdik distributed the financial statements for April which reflect another month of significant growth. She noted the month of April is up 12% over April 2014 and the YTD District receipts are also up 12.8%. The LGIP account is collecting a small amount of interest monthly. She noted excellent trends and no problem areas. Chairman Ozaki noted the LGIP account is \$4.1 million as of May 31st.

B. Executive Director Report: Mr. Lane reported that the annexation “refresh” before the City Planning Commission is still scheduled for June 16th at 7pm. Mr. Lane has been in contact with Mr. Boyle for the cost of getting the District through the annexation process and has received only revised estimates which include past work. Mr. Boyle has acknowledged receipt of communication and is going forward on a good faith basis and will forward an estimate. If an open ended estimate is received, Chairman Ozaki suggested adding a not-to-exceed amount.

Mr. Lane reported on meetings’ attended including May 19th Chamber 2020 Vision lunch, June 2nd Out of the Box lunch, sit down interview with Paul Menser of BizMojo, and June 9th YTT at



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ARTitorium. Discussion of hotel/lodging association ensued. The District reiterated that they support a hotel/lodging association and feel the hoteliers, IFDDC, or the Chamber are better suited to establish such an association. And, Mr. Lane will serve on the Chamber's leadership Panel discussion later today.

Mr. Lane requested a study session, when new board members are sworn in, to get a sense of where and what the District would like to focus efforts on now that HARN point, Donation Agreement, and annexation issues have been addressed. Master schedule documentation and committee discussion ensued. No decisions were made.

C. Administrative Report: Ms. Weitzel informed the board that her report today was included in Agenda item VI and had no further items to discuss.

D. Other Reports: None given.

VIII. Calendar and Announcements.

A. Upcoming IFAD Meetings/Events: Next meeting is scheduled for June 24th at 7:30am. The Planning Commission meeting is on June 16th at 7:00pm. Gov. Otter will be at Capital for a Day in Swan Valley on June 17 from 10 am – 3 pm.

B. Announcements and Questions: Cancelled meetings/events: June 11 City Council meeting, June 16 Chamber Vision lunch, July 7 Chamber Out of the Box lunch, and July 21 Chamber Vision lunch.

IX. Public Comment: Time was made for public comment. None given.

X. Executive Session: Chairman Ozaki motioned to enter into Executive Session to deliberate regarding acquisition of interest in real property at 8:20 am.

Action: Ms. Gazdik motioned to return to public session.

Action: Mr. Everhart seconded the motion.

Result: All present voted in the affirmative.

Action: Mr. Everhart motioned to approve the Donation Agreement to include changes discussed in Executive Session and to authorize Chairman Ozaki to sign the agreement once the changes have been verified.

Action: Mr. Woolley seconded the motion.

Result: All present voted in the affirmative.

XI. Adjournment:

Action: Ms. Gazdik moved to adjourn the meeting.

Action: Mr. Woolley seconded the motion.

Result: The vote was unanimous in the affirmative. Meeting was adjourned at 8:42 am.

