

**Board of Directors – Regular Business Meeting**  
**425 N. Capital Ave., Idaho Falls, ID 83402**  
**Wednesday, 25 January 2017, 7:00 a.m.**

**Minutes:**

*In Attendance: Board Members Terri Gazdik, Mick Ohman, Cindy Ozaki, and Allan Woolley. IFAD Legal Counsel Mark Fuller, Administrative Coordinator Jennie Weitzel, Mike Clements, Nolan Hill with Highland West Energy, Jonathan Jensen with Van Boerum & Frank Associates (by phone), and Kevin DeKold (by phone). Absent: Mike Lehto*

**I. Call to Order**

Conducted by Chairman Ozaki, the meeting was called to order at 7:06 a.m.

**II. Adoption of the Consent Agenda.**

*Action:* Motion made to approve the Consent Agenda.

*Result:* All present voted in the affirmative.

**III. Presentation on CHP (Combined Heat & Power Generators)** by Nolan Hill, Highland West Energy. Mr. Hill discussed the technology and addressed questions as they arose. He defined CHP as similar to co-generation in that CHP is the use of a single fuel source to get multiple outputs. AmeriInn and Tower Apartments in Rexburg utilizes CHP. Power Point presentation is available. Cost and alternative funding discussed.

*Action:* Motion made to approve a free study by Highland West Energy and to pay associated architect/engineer fee.

*Result:* All present voted in the affirmative.

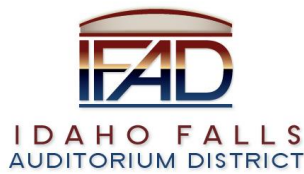
**IV. Old Business:**

Short Term Rentals. Discussion included: recent Post Register articles and editorials, GBAD and PCAD, State tax collection and associated fees, Airbnb, VRBO, and 2017 tourism events (Temple reopening, Air show, and August solar eclipse). City Open House on Short Term Rentals 1/25/17 from 4:00-7:00 p.m. at the Idaho Falls library. Chairman Ozaki sent a link to the City's STR survey. Chairman Ozaki, Ms. Gazdik, and Mr. Fuller will attend the Open House. Travel and Tourism tax, YTT, and commercials addressed.

**V. Reports and Updates**

**A. Building Committee Update:** No update given.

**B. Executive Search Committee Update:** Ms. Gazdik reported for Ms. Gartrell that the Development (Fundraising) Officer and Executive Director positions had been posted on Indeed.com, Chamber Master, and IFAD's Facebook and website pages. Currently, Ms. Gartrell



has identified multiple candidates for each position. The positions will remain open until the first week in February.

**C. Administrative Report:** No report given. Chairman Ozaki noted the Audit is ongoing.

**VI. Calendar and Announcements.**

**A. Upcoming IFAD Meetings/Events:** The next IFAD meeting will be held on February 8, 2017. IFAD Winter Dinner will be February 7, 2017. The Mountain West Mechanical presentation on the CHP system will be on January 26<sup>th</sup> at 11:30 a.m. at Stockman's.

**B. Announcements and Questions:** None given.

**VII. Public Comment:** Time offered for public comment. None given.

**VIII. Adjournment:**

*Action:* Motion made to adjourn the meeting.

*Result:* The vote was unanimous in the affirmative. Meeting was adjourned at 8:16 a.m.