

Idaho Falls Auditorium District

Building Planning & Design Committee of the Board of Directors
Shared Conference Room, 901 Pier View Drive, Idaho Falls, ID 83402
11 July 2012
9:15 a.m.

Committee Meeting Minutes

In Attendance: Committee Members: Robb Chiles, Bob Everhart and Cindy Ozaki. Also present were: IFAD Legal Counsel Mark Fuller; Board Consultant Rebecca Casper; CRSA Representatives Kevin DeKold, Kathy Wheadon, and Robert Fehrenbacher; and SRL Representatives Eric Isom and Tana Barney. Den Dethlefs, and Mike Harvey of SCD and Clint Boyle of CRSA also participated in the working session by phone.

I. Call to Order.

Conducted by Chairman Ozaki, the meeting was called to order at 9:25 a.m.

II. Presentation.

Ms. Wheadon presented slides updating some of the topics discussed in the June 27th workshop #2: "Site Characteristics and Guidelines." The focus was primarily upon revised drawings of the parking areas and canal access which reflected the new orientation of the building with respect to the site and canals.

Parking. The committee reviewed and discussed the location of, premier parking, handicapped parking, overflow parking, employee parking, as well as the overall flow of traffic and drop-off locations to be used the public. Concerns about lane management, sidewalks, and location of parking lot entrances/exits were discussed. Pedestrian access issues were covered, including discussion of the design of the proposed footbridges over the canal.

Building Access. The number and location of entrances was discussed. Committee members determined that an angled, "main entrance" would be located on the southeast corner of the building. At least two other public entrances located on the north and south sides of the building were discussed. The loading dock will include an entrance/exit that will not be used by the public.

Landscaping. Drainage of the parking lots and how it affects landscaping requirements, limitations and opportunities was another discussion topic. This was reviewed with respect to cost, aesthetics and compliance with state and city codes. Some concerns about drainage issues the land south of the building site will add cost to the project as allowances will need to be made for drainage, sloping, and landscaping limitations. CRSA has also put in effort to make that the design complies with the standards employed by SRL

Ms. Barney indicated that SRL has obtained and used engineered soils suited to raised-box planting for trees. She offered to make that information and any extra soil available to the project which could possibly allow for more trees to be included in the landscaping design south of the building.

“Back of the House.” The committee reviewed and discussed the location of the docks with respect to transformers and generators, depth of semi/trailer/bus stalls, capacity of the loading dock. It was determined that the operator should be consulted or input to ensure the final design reflects real-time experience and the current needs of the entertainment industry.

III. Calendaring.

Ms. Wheadon and Mr. DeKold indicated it was desirable to hold another committee update prior to Workshop #3: “Schematic Design Refinement” scheduled for August 2nd. Committee members determined to work through email to determine the date best suited for the this update. [**Note:** *the date of July 26 at 10:00 am was subsequently selected.*]

IV. Adjournment.

The meeting was adjourned at 10:45 a.m.