

**Board of Directors – Regular Business Meeting
425 N. Capital Ave., Idaho Falls, ID 83402
Wednesday, December 18, 2013, 7:30 a.m.**

Minutes:

In Attendance: Board Members Terri Gazdik, Kris Meek, Cindy Ozaki and Janet Trujillo, IFAD Legal Counsel Mark Fuller, IFAD Administrative Coordinator Jennie Weitzel, Architect Kevin DeKold and Rebecca Casper. Excused: Robb Chiles.

I. Call to Order:

Conducted by Chairman Ozaki, the meeting was called to order at 7:39am.

II. Adoption of the Agenda:

Action: Mr. Meek moved to adopt the Agenda.

Action: Ms. Gazdik seconded the motion.

Result: All members present voted in the affirmative.

III. Approval of 12/04/13 Business Meeting Minutes:

Action: Mr. Meek moved to approve the 12/04/13 Minutes.

Action: Ms. Gazdik seconded the motion.

Result: All present voted in the affirmative.

IV. Approval of Payables:

Action: Mr. Meek moved to approve the payables.

Action: Ms. Gazdik seconded the motion.

Result: All present voted in the affirmative.

Discussion: IFAD has received two invoices from Horrocks Engineers that include 'extras' above the contracted work. Mr. Fuller and Ms. Ozaki have started to review and discuss invoices.

Action: Mr. Meek moved to table the issue, suggested he and Mr. Fuller review and discuss the details of bills and contracted services and report back to board.

Action: Ms. Gazdik seconded a motion.

Result: All present voted in the affirmative.

V. Sunnyside Road Discussion: Update and discussion on Sunnyside Road Access Plan.

Action: Ms. Trujillo moved that IFAD have Ms. Weitzel resend letter from Horrocks, citing traffic study and IFAD's position.

Action: Ms. Gazdik seconded the motion.

Result: All present voted in the affirmative.

VI. Reports and Updates:

- A. Architectural Report:** Mr. DeKold and board members discussed the CMGC legislative bill language. Mr. Fuller and Ms. Trujillo will acquire a copy of current bill as drafted to review the language as it does not appear to be the same as proposed. Mr. DeKold will get information from other states for comparison.
- B. Website Update:** Tabled until next meeting due to time constraints.
- C. Budget Committee Report:** No report given. GHG and Rudd are proceeding with audit process.
- D. Administrative Reports and Updates:** None given.
- E. Other Reports:** None given.

VII. Calendar and Announcements.

- A. Upcoming IFAD Meetings/Events:** The next IFAD BOD meeting is Jan. 8, 2014.
- B. Announcements and Questions:** Ms. Ozaki will be out of the country Dec. 19-Jan. 5. Dot at GHG will handle data entry for tax revenue and Ms. Weitzel will submit hours to Mr. Meek and Dot.

VIII. Public Comment: Time was made available for public comment. None given.

IX. Adjournment:

Action: Mr. Meek moved to adjourn the meeting.

Action: Ms. Trujillo seconded the motion.

Result: The vote was unanimous in the affirmative. Meeting was adjourned at 8:58 am.